

Application Information

Once started the application must be completed. You cannot save and come back. Any information that is not submitted may be lost.

Participants in Harvard Macy Institute courses are required to bring an issue, institutional challenge, or project that they will work on while at Harvard. The work you bring to the program should be pertinent to your institution and will be instrumental in forming the foundation for learning that takes place during the program. We realize that the answers to the questions you will complete below are your preliminary thoughts and we hope that through the process of learning in this course your answers will be refined and shaped in such a way that they will form a solid strategic plan for implementation upon return to your institution.

The following information is required to apply for the program:

- **Contact and Background Information:** Up to date contact information along with information on your professional, scholarly, and personal background.
- **Innovations Project Information:** A preliminary overview of your project will need to be submitted.
 - This will include:
 - Project Title
 - Focus of Project: What is the primary focus of your project? What question, concern, problem, or situation is addressed by your project? (Examples include, teaching and learning environments, assessment plans, technology applications, clinical delivery system improvements)
 - Project and Assessment Design: List 1-3 specific goals of your institutional project. Describe your project, plan for implementation, and assessment data. Identify 2-3 short-term indicators that progress is being made. What outcome(s) will define success? What is the plan for measuring those outcomes?
 - System in which your project will be introduced: List 1-3 specific goals of your institutional project. Describe your project, plan for implementation, and assessment data. Identify 2-3 short-term indicators that progress is being made. What outcome(s) will define success? What is the plan for measuring those outcomes?
 - Target Population: Undergraduate, Graduate, or Continuing Professional Development
 - Educational Focus Area: Teaching and Education, Curriculum Design, Faculty Development, Assessment and Evaluation, Educational Technology

